



## Summary of Committee Meeting

1<sup>st</sup> year

2<sup>nd</sup> year

3<sup>rd</sup> year

4<sup>th</sup> year

---

Name of student: \_\_\_\_\_

Date of meeting: \_\_\_\_\_

Location: \_\_\_\_\_

Participating committee members: \_\_\_\_\_

---

---

---

---

---

---

Did the student have time to discuss with committee members without the supervisor present:  yes  no

Did the supervisor have time to discuss with committee members without the student present:  yes  no

***Short summary of presentation:***

---



*Summary of comments and recommendations from the committee (bullet points):*

*Goals for next year:*

*Further comments:*

*Signatures\*:*

\_\_\_\_\_  
*Student*

\_\_\_\_\_  
*Head of Committee*