



Updated Procedure for Publishing PhD Theses

This brief guide outlines the steps required for the submission and publication of PhD theses post-defense.

Verordnung über die Promotion an der Mathematisch-naturwissenschaftlichen Fakultät der Universität Zürich (Promotionsverordnung)

(Änderung vom 1.1.2024)

§ 26 Publikation

¹ Die Dissertation ist innerhalb von sechs Monaten nach der Validierung durch die Studienkommission in dem von der Universität Zürich zur Verfügung gestellten Repository zu publizieren. Die Publikation gilt als erfolgt, sobald die Dissertation in das Repository aufgenommen worden ist.

² Die Prodekanin Lehre bzw. der Prodekan Lehre kann auf Gesuch hin die Frist verlängern.

³ Nach der Publikation verleiht die Fakultät den Doktorgrad. Die Verleihung des Grads erfolgt durch Aushändigung der Abschlussdokumente und berechtigt zur Führung des Dokortitels.

1. Uploading the Defense proceedings:

- **Responsibility:** Head of the PhD Committee
- **Action:** Upload the official proceedings of the thesis defense onto StudentAdmin.

Proceedings and Publication

Proceedings

Signed Proceedings * as PDF

Publication of Thesis in Zora

Current PDF of thesis

PDF is ready for publication Yes



2. Submission of the Final Thesis Version:

- **Responsibility:** PhD Candidate
- **Condition:** Applies only if the committee or circulation members have requested revisions.
- **Action:** Upload the revised and final version of the PhD thesis to StudentAdmin.

Replace Thesis File

Student

Title of Thesis

Upload new File of Thesis *

Submit

3. Confirmation and Publication Initiation:

- **Responsibility:** Head of the PhD Committee
- **Actions:**
 - Verify and confirm the final version of the thesis on StudentAdmin.
 - Initiate the publication process by sending the thesis to the ZORA repository.
- **Note:** An embargo period of up to 12 months can be selected, during which the thesis will be unavailable to external parties on ZORA.

Proceedings and Publication

Proceedings

Signed Proceedings as PDF

Publication of Thesis in Zora

Current PDF of thesis

PDF is ready for publication Yes

Once the thesis is marked as ready for publication, the remaining process will proceed without further input by the student or head.

- The degree will be validated in the next available validation.
- The Degree Office will prepare the diploma.
- The current PDF of the thesis will be published on Zora.

Thesis type *

Institution *

Thesis embargoed until

2024-03-01
2024-06-01
2024-12-01

The Zora community, this thesis should be uploaded to

The date when the embargo expires. On and after this date, the full-text of the thesis will be made publicly accessible.

Submit



4. Verification and Doctorate Issuance:

- **Responsibilities:** Office of Student Affairs MNF and Diploma Office of UZH
- **Actions:**
 - Verify the thesis post-upload on ZORA.
 - Issue the official doctorate upon successful verification.

Graduation

